

Minutes of the Ordinary Meeting of Wolverton Parish Council held at the Church Hall, Wolverton at 7.30pm on 19 March 2026

Present: Cllr P Anthony; Cllr S Murphy; Cllr J Wynn-Evans
SDC Cllr D Parker; WCC Cllr J Crocker
Parish Clerk: J Bendall
Public: -

Cllr Murphy proposed that Cllr Anthony, as Vice Chair, should Chair the meeting in Cllr Easterbrook's absence.
Agreed.

26/03/19/01 Record of members present

Noted.

26/03/19/02 To receive apologies for absence

Apologies were received from Cllr S Easterbrook (Chair) who was unwell. Approved.

26/03/19/03 To receive declarations of interests (existence and nature) on Items on the Agenda

Cllr Murphy declared an interest in agenda item 26/03/19/15 as owner of the land adjacent to Oak Trees.

26/03/19/04 Minutes of the last meeting(s)

The minutes of the Ordinary Meeting held on 22 January 2026 and the Extraordinary Meeting also held on 22 January 2026 were taken as read, approved and signed by the Vice Chair.

26/03/19/05 Matters arising from previous meetings (*not covered elsewhere on the agenda*)

None.

26/03/19/06 Review Live Issues

Appendix 1 attached.

ACTION: All Councillors / Clerk

26/03/19/07 Clerk's Report

- The Clerk confirmed that, following the January meeting, Cllr Phillips had submitted her resignation as a councillor. After the issue of a notice of vacancy in accordance with Section 87(2) of the Local Government Act 1972, Stratford District Council had confirmed that no election was necessary and that Wolverton PC could fill the vacancy by co-option. An advert has been placed on the noticeboards, website and parish WhatsApp group, with a closing date of 31 March 2026.
- The Clerk confirmed arrangements for the Parish Assembly taking place on 23 April 2026.
- It was noted that parish councils are now required to have an IT Policy as per the Smaller Authorities Proper Practices Panel Practitioners' Guide 2025. The Clerk will adapt a template policy to suit Wolverton Parish Council and circulate it by email for approval.
- The Clerk reminded the meeting that the closing date for the Local Government Consultation is 26 March 2026. After discussion, it was agreed that councillors should make their own personal responses to the consultation rather than Wolverton Parish Council submitting a response.

ACTION: Clerk

26/03/19/08 Parish Council Focus Update

(The PC Focus for 2025/26 remains the environment and climate change, along with actively supporting meeting the housing needs of the parish for at least a year)

There was a reminder that consideration should be given to climate in all that the Parish Council does. Appendix 1 attached and agenda item 26/03/19/10 (telephone box).

ACTION: All Councillors / Clerk

26/03/19/09 To note issues within the Parish relating to highways and public areas (eg. the state of the roads, parking, overgrown hedges footpaths, etc)

- It was noted that many potholes in the parish have recently been repaired. There was a discussion about the ease of reporting potholes at <https://services.warwickshire.gov.uk/report-a-pothole>, and it was agreed that residents should be encouraged to do it themselves.
- Cllr Crocker was asked about the blocked drain survey which was undertaken some years ago. It was noted that the contractors who did the survey reported back to County Highways, but that nothing further was done. Can the report be shared with Wolverton PC? Cllr Crocker to pursue with County Highways.
- Cllr Murphy again raised the possibility of installing Wolverton Fields signs on Wolverton Road. It was agreed that she should put a proposal together for discussion at the next meeting.

26/03/19/10 Telephone box

1. To receive an update on the purchase of the telephone box

The meeting noted that the £1 purchase price had been paid, and the contract signed and returned. The Community Phone Box Group have a working party starting work on Saturday 21 March.

2. To consider, and resolve to approve if appropriate, a request from the Community Phone Box Group for a c.£300 grant for the restoration of Wolverton's Phone Box and to fund its transformation into a community facility.

(Local Government [Miscellaneous Provisions] Act 1976, s.19)

It was agreed to donate £300 to the restoration of the phone box, the expenditure to be reimbursed on submission of receipts. If further funding is required in the future, the Community Phone Box Group should apply again. It was agreed that CIL money would be used to fund the grant.

26/03/19/11 To consider quotes for the grass cutting contract 2026-2027 and to resolve to appoint a contractor as appropriate

(Public Health Act 1875, s.164 – England; Open Spaces Act 1906, s.15 - England)

Following discussion, it was unanimously agreed to accept the quote of £501.90 + VAT from ID Verde. WPC thanked the other contractor for taking the time to view the three sites and for submitting a quote for the work, but it was noted that the quote far exceeds the available budget.

26/03/19/12 To consider options for, and resolve to approve if appropriate, the purchase of a bench for The Green

(Local Government Act 1972, s.144)

It was agreed to purchase the Elwood recycled bench in dark oak from Glasdon UK Limited at a cost of £1,017.83 inclusive of VAT. It was agreed that a further £300 would be set aside for foundations, and that Cllr Easterbrook would arrange for the bench to be installed.

26/03/19/13 Report from County Councillor Crocker

Report received with thanks (available on WPC website). Cllr Crocker drew particular attention to:

- A new and exclusive walking tour at Shire Hall, Warwick.
- Would Wolverton be interested in a new bus route from Redditch to Warwick Hospital? Henley and Claverdon have expressed interest. The Councillors agreed this is something that could be very useful.
- At the recent full council meeting of WCC, the leader of the council won a vote of no confidence. At the same meeting, Cllr Crocker proposed a motion to champion farming in Warwickshire, and he asked if WPC could put out word to any farmers who have concerns.
- A cross party working group is to look into syndicate heating oil following the collapse of WRCC and the rising oil prices.

26/03/19/14 Report from District Councillor Parker

Report received with thanks (available on WPC website). Cllr Parker highlighted the following:

- Stratford District Council is running a half-price health screening campaign.
- Applications for round 3 of Stratford District Council's Community Climate and Nature Fund close at the end of 13 April 2026.
- The Local Government reorganisation consultation ends on 26 March 2026.
- The SDC Local Development Scheme (LDS) policy, which affects planning enforcement, is to be regularly updated.
- The South Warwickshire Local Plan is going to its last consultation (Red 19) in June 2026, and the plan will come into force 18 months after that after going to the Inspector at Westminster. Cllr Parker to arrange for Wolverton PC to be invited to the Hatton Village Joint Parish Council Liaison Meeting: while not directly affecting Wolverton, the increase in traffic could have an impact on the parish. There was also a discussion regarding the potential developments in Bearley and Wilmcote.

26/03/19/15 Planning Matters

1. Applications and decisions

To consider and resolve to comment as appropriate on planning applications received, and to note current status of existing planning applications

Application Number / Address	Applicant	Application Details	For consideration or to receive update:
25/03052/PIP Land Adjacent To Oak Trees, Wolverton Fields, Norton Lindsey	Mrs Sue Murphy	Erection of self-build dwelling	Update: Permission in Principle Granted
26/00232/AAPA The Hollies, Wolverton Fields,	Mr P Mathias	The construction of an additional storey over the original ground floor of the existing bungalow	Update:

Norton Lindsey, Warwick CV35 8JN		with a new roof at the same pitch as the existing roof.	WPC made no representations. Awaiting SDC decision.
26/00103/FUL Woodside, Wolverton Fields, Norton Lindsey, Warwick CV35 8JN	Cath Lloyd	Take down existing conservatory new two storey rear extension	Update: WPC made no representations. Awaiting SDC decision.

2. To discuss other planning issues within the parish

- Norton Lindsey Parish Council has advised WPC of concerns with the development of a barn at Blacon Farm. The Clerk to report it to SDC Planning Enforcement.
- The meeting noted an application for planning in principle for up to 6 properties at Hornbeam Paddocks on Wolverton Road. The site is in Claverdon Parish.

26/03/19/16 Finance

1. Account Balances

Appendix 1 attached.
NOTED.

2. Payments Received Since Last Meeting

Date	From	Reason	Total
09/02/2026	Lloyds	Interest	£3.20
09/03/2026	Lloyds	Interest	£2.72

NOTED.

3. Payments Made Since Last Meeting

Date	To	Reason	Total
19/01/2026	Lloyds	Service Charge	£4.25
13/02/2026	ICO	Annual Fee	£47.00
16/02/2026	Clerk	Salary	£150.59
17/02/2026	Lloyds	Service Charge	£4.25
11/03/2026	BT Payphones	Purchase	£1.00
16/03/2026	Clerk	Salary	£150.59

NOTED.

4. Items of Expenditure to be Reviewed and Approved

Payment To	Reason	Total
Clerk	Expenses November 2025 – March 2026	£20.59

APPROVED.

26/03/19/17 Correspondence

Date	From	Details
-		

26/03/19/18 Parish Report / Items for next meeting

Cllr Parker to make enquiries about extending the five year deadline for spending CIL money if there is a project the parish council is saving for.

26/03/19/19 Dates for future meetings

23 April 2026 - Parish Assembly

21 May 2026 - Annual and Ordinary Meetings

26/03/19/20 Close

The meeting closed at 9.30 pm.

Signed:

Wolverton Parish Council Chair

Date:

APPENDIX 1

Live Issues

Issue		Current Status	Lead / Action By	Update and Action Required (to be agreed at meeting)	Deadline (if applicable)
PC Focus 2025/26	Climate Action Plan session	There is a question about how much the training session will be tailored to our needs. The Chair to pursue, but noted there had been a change in the service offering from WALC to support this area.	SJE All	No update	ASAP
Highways issues, etc	Tree Survey	Cllr Wynn-Evans to confirm how the Highways tree survey interacted with our tree survey plans.	JW-E	No update	ASAP
Finance	CIL Expenditure	New footpath to Church: Cllr Crocker is having meetings with County Highways and Balfour Beatty, and will be able to update with significant detail at the March meeting.	SJE PA WCC	Cllr Crocker advised that the new footpath is to be paid for from his delegated budget. Agreement is needed between the PCC and County Highways. Cllr Crocker to arrange.	ASAP
		Benches for The Green: It was agreed that a 3 seater straight bench in recycled plastic would be the best option, and that footings would be required to level the site and allow the bench to be secured. Cllr Wynn-Evans to look for suitable benches, and Cllr Easterbrook to pursue an installation team.	JW-E	See agenda item 26/03/19/12	June
		Registering the Village Green with the Land Registry: Cllr Anthony is proceeding with registering ownership of the Village Green with the Land Registry, initially taking the DIY route, but if difficulties arise once the process is underway a maximum of £1,000 can be spent on professional representation. Cllr Anthony is also authorised to spend £42 to carry out Land Registry searches regarding access rights across the Village Green.	PA SM JR	Four documents have been drafted and are about to be sent to Peter Endell at WCC who will check them prior to submission. To date, £78 has been spent, but extra costs have been incurred. Cllr Anthony to come back to the next meeting with precise costings.	ASAP
	Housing Needs Survey	The meeting noted that WRCC ceased trading in December 2025. There was a discussion regarding the validity of housing needs	All SDC	No update	ASAP

		surveys following the SDC planning decision for Bonnyton. WPC to investigate what can be done to help ensure local needs builds remain for local needs. Cllr Parker offered to get someone from SDC to speak to WPC to consider options.			
Other	Document storage	Past minutes to be catalogued and then deposited with County Archives. Clerk to investigate options for electronic document storage.	SM Clerk	No update	ASAP
	Community Governance Review	Cllr Wynn-Evans to contact SDC	JW-E	No update	N/A
Planning		-	-	-	N/A

APPENDIX 2

WOLVERTON PARISH COUNCIL

Accounts Year To Date 19 March 2026

Reconciled to Community Account bank statement dated 27 February 2026 and Comm Inst Access bank statement dated 27 February 2026

Actual 2024/25		Budget 2025/26	Actual 2025/26
BALANCES B/F			
£ 9,325.45	Current Account at 1 April	£ 2,679.52	£ 2,836.86
£ -	Savings Account at 1 April	£ 7,035.00	£ 7,033.82
£ 9,325.45	TOTAL B/F	£ 9,714.52	£ 9,870.68
INCOME			
£ 3,700.00	Precept	£ 3,811.00	£ 3,811.00
£ 146.92	Grants	£ -	£ -
£ 33.82	Interest	£ 70.00	£ 47.81
£ -	VAT reclaim	£ 300.00	£ -
£ 10.39	Other	£ -	£ 2,694.96
£ 3,891.13	TOTAL INCOME	£ 4,181.00	£ 6,553.77
GENERAL EXPENDITURE			
£ 2,043.87	Clerk's Salary	£ 1,840.00	£ 1,807.08
£ 43.00	HMRC	£ -	£ -
£ 40.01	Clerk's Homeworking Allowance and Travel Expenses	£ 40.00	£ 19.94
£ 24.23	Admin Expenses (stationery, printing, postage, internet, etc)	£ 350.00	£ 104.74
£ 469.07	Grass cutting	£ 635.85	£ 469.07
£ -	Parish Maintenance (excluding grass cutting)	£ 100.00	£ -
£ 160.00	Subscriptions (WALC, ICO, etc)	£ 225.00	£ 176.00
£ 214.00	Insurance	£ 300.00	£ 214.00
£ 16.00	Room Hire (includes Zoom virtual meetings)	£ 72.00	£ 80.00
£ -	Training	£ 150.00	£ -
£ -	Audit Fee	£ -	£ -
£ 146.92	Other	£ 50.00	£ -
£ 100.00	Election Costs Fund annual increase	£ 100.00	£ 100.00
£ 150.00	Assets Fund annual increase	£ 150.00	£ 150.00
£ 50.00	Contingency Fund annual increase	£ 50.00	£ 50.00
£ -	Grants made under Discretionary Powers and Section 137 Grants	£ 200.00	£ -
£ 118.80	VAT paid (to be reclaimed)	£ 150.00	£ 126.99
£ 3,575.90	TOTAL GENERAL EXPENDITURE	£ 4,412.85	£ 3,297.82
EXPENDITURE FROM RESERVES			
£ -	Election Costs	£ -	£ -
£ -	Assets Fund (purchase, repair, renewal, inspection)	£ -	£ 1.00
£ 70.00	Ringfenced funds	£ -	£ -
£ -	VAT paid from Asset Fund (to be reclaimed)	£ -	£ -
£ 70.00	TOTAL EXPENDITURE FROM RESERVES	£ -	£ 1.00

Actual Balance of Accounts at 31 March 2025		Forecast Balance of Accounts at 31 March 2026 (as per Budget for year)	Actual Balance of Accounts Year To Date
£ 2,836.86	Current Account Balance	£ 2,677.67	£ 6,344.00
£ 7,033.82	Savings Account Balance	£ 7,105.00	£ 7,081.63
£ 9,870.68		£ 9,782.67	£ 13,425.63
£ 7,745.32	Ringfenced funds *	£ 5,050.36	£ 7,745.32
£ 650.00	Contingencies fund (sum retained for unexpected expenses)	£ 700.00	£ 700.00
£ 600.00	Sum retained for future election costs	£ 700.00	£ 700.00
£ 850.00	Sum retained for Asset Fund (purchase, repair, renewal and inspection costs)	£ 1,000.00	£ 999.00
£ 25.36	TOTAL DISPOSABLE FUNDS	£ 2,332.31	£ 3,281.31

* Ringfenced funds

CIL payment (to be used for infrastructure projects) #

£7,615.32

Donations for replacement defibrillator (balance remaining, to be used for ongoing defibrillator maintenance costs)

£130.00

£7,745.32

The CIL funds that WPC has received have to be spent within 5 years of receipt, as follows:

Amount:	Received:	To be spent by:	Amount spent:	Balance remaining:
£1,081.13	21/06/2021	20/06/2026	£70.00	£1,011.13
£1,081.13	08/11/2021	07/11/2026		£1,081.13
£2,162.25	13/06/2022	12/06/2027		£2,162.25
£665.85	26/06/2023	25/06/2028		£665.85
2,694.96	11/12/2025	11/12/2030		£2,694.96
£7,685.32			£70.00	£7,615.32

Greenshoots Grant

Total grant awarded £1,800.00

Date	Amount of Grant Received from WCC	Amount Forwarded to Grow Team
21/02/2023	£900.00	
21/08/2023		£920.00
01/08/2023	£400.00	
18/09/2023		£456.98
28/12/2023	£255.53	
22/01/2024		£178.20
22/11/2024	£107.00	
18/11/2024		£107.00
02/01/2025	£39.92	
17/01/2025		£39.92
Totals	£1,702.45	£1,702.10
Balance of Grant to be forwarded to Grow Team when received		£97.90